Emergency Evacuation Procedures

Library Annex Surplus Warehouse
925 Precision Dr. Denton, TX 76207

Severe Weather
In the event of severe weather, all building occupants should immediately seek shelter in the designated shelter-in-place area in the building. If unable to safely move to the designated shelter-in-place area, seek shelter in a windowless interior room or hallway on the lowest floor of the building.

All building occupants should take shelter in the Library Annex building, located south of the Surplus Warehouse. Avoid standing near windows, walls and doors made of glass.

Bomb Threat/Fire
In the event of a bomb threat or fire in the building, all building occupants should immediately evacuate the building using the nearest exit. Once outside, proceed to the designated assembly area. If unable to safely move to the designated assembly area, contact one or more members of your department or unit to let them know you are safe and inform them of your whereabouts.

Persons with mobility impairments who are unable to safely exit the building should move to a designated area of refuge and await assistance from emergency responders.

All building occupants should immediately evacuate the building and proceed to parking lot 62 between the Library Annex and the Surplus Warehouse.
During severe weather, building occupants should seek shelter in the Library Annex located south of the Warehouse.

**FIRST FLOOR PLAN**

**Safety Legend**

- **Exit/Evacuation Routes**
- **In case of fire, do not use elevator**