Evacuation

PROMPTS: Fire alarm, direction from the UNT Police or City of Denton Fire Department, an Eagle Alert, a visibly life-threatening situation

- Gather those around you and quickly leave through the nearest exit.
- Ask those around you with limited mobility if they need help and provide assistance, as able.
- If you take notice of someone unable to evacuate, note their location and tell first responders as soon as possible.
- Those with access and functional needs should immediately go to the nearest fire refuge area and call 911.
- Move at least 200 feet away from the building and stay off fire lanes.
- Comply with directions from first responders.

Shelter

PROMPTS: Eagle Alert, Outdoor Warning Sirens

- Go indoors immediately.
- Seek shelter on the lowest level of the building, away from windows and exterior walls.
- For tornadoes: Encourage others to shield their head and neck with arms and putting material such as furniture and blankets around themselves.
- If the event is HAZMAT related, completely turn off or seal off all external air sources including windows, doors, and air vents.
- Stay in shelter until an Eagle Alert is sent telling you it’s safe to leave.

Respond to a Medical Emergency

- Call 911 (or have someone call 911 for you).
- Send others to get an AED and to meet first responders at the door.
- Ask the individual if you have their permission to assist them.
  - If YES, provide first aid to the extent that you feel able.
  - If NO, move away from the individual and wait for first responders.
  - If unconscious, you have implied consent to provide assistance, as long as you are not negligent.
- Assist paramedics as needed when they arrive.
- Gather info and report the incident to Risk Management Services.

Run. Hide. Fight. (Active Threat)

PROMPTS: Eagle Alert; successive, loud shot noises; groups of individuals running and screaming

- RUN and escape the active threat if possible.
- HIDE from the active threat if escape is not possible.
- FIGHT the attacker as a last resort and commit to your actions.
# CAMPUS EMERGENCY CONTACTS

<table>
<thead>
<tr>
<th>Category</th>
<th>Details</th>
<th>Contact Information</th>
</tr>
</thead>
</table>
| **Any life-threatening emergency** | Active threat, Acts or threats of violence, Bomb threat, Fire, Hostage situation, Life-threatening hazardous materials release, Medical emergencies, Natural gas leak, Suicidal person, Violent civil disturbance or demonstration, Violent/threatening/hostile individual | **911**  
*Call or text 911 in life-threatening emergencies* |
| **Any non-emergency concerns** | Civil disturbance or demonstration, Disruptive person, Elevator failure, Suspicious person | **UNT Police**  
940-565-3000 |
| **Maintenance-related issues** | Power outage, Water leak or flooding, Property damage | **UNT Facilities**  
940-565-2700 |
| Minor hazardous materials release | **UNT Risk Management**  
940-565-2109 |

*If you are unsure if a situation is or is not an emergency, always call 911.*
**CoLab EMERGENCY LOCATIONS AND SUPPLIES**

**Shelter Areas**
- Western hallway near restrooms behind retail area under the stairs.

**Evacuation Assembly Area**
- Near the Denton Courthouse square south of Oak street and east of Elm Street.

**Medical Emergency Related Equipment**
- **First Aid Kits:** First floor, front of the building in cash wrap area.
- **AEDs:** Northern wall of retail area.
THE UNT COLAB
FIRST FLOOR PLAN

LEGEND

Shelter Area
Exit
Automated External Defibillator
Fire Extinguisher
THE UNT COLAB
SECOND FLOOR PLAN

LEGEND

- Exit
- Fire Extinguisher